

HAZELWOOD SPORTS CLUB

Photograph & Filming

POLICY

Agreed by the Executive Committee March 2025

Introduction

At Hazelwood Sports Club, we understand that photographs and videos can be an important way to document and share our activities with the community. However, we also recognize that photographs and videos can raise privacy and safety concerns, particularly when children and vulnerable adults are involved. As such, we have developed a Photograph and Filming Policy to ensure that all members and visitors are aware of the guidelines and expectations for taking and sharing photographs and videos at our sports club.

The purpose of this policy is to promote the safety, privacy, and dignity of all members and visitors, particularly those who may be at risk of harm. This policy outlines the guidelines and procedures that must be followed when taking and sharing photographs and videos at our sports club, including obtaining consent, respecting privacy, and ensuring that all images are appropriate and respectful.

We are committed to creating a safe and inclusive environment for all members and visitors, and this policy is an important part of that commitment. We believe that by implementing clear guidelines and procedures, we can ensure that all individuals at our sports club are able to participate in activities with confidence and without fear of harm or embarrassment.

We encourage all members and visitors to familiarize themselves with this policy, and to adhere to the guidelines and procedures outlined here. By working together, we can ensure that our sports club is a safe and welcoming environment for all, and that our activities are enjoyed in a manner that respects the privacy and dignity of all individuals.

Policy

1. Our sports club recognizes the importance of photographs and filming in capturing and promoting the activities of the club. However, we also recognize the need to safeguard the welfare and privacy of our members.
2. The club will only use photographs and filming for legitimate purposes, such as promoting the club, recording events, and celebrating achievements.
3. The club will obtain consent from members, or their parents/guardians if under

18, before using any photographs or filming in which they appear. This consent

will be obtained in writing, and members will be informed of how the photographs and filming will be used.

4. The club will ensure that photographs and filming are appropriate and respectful. We will not use any photographs or filming that may be considered inappropriate or offensive.
5. The club will not use any photographs or filming that may put the safety or welfare of any members at risk. For example, we will not disclose personal information or publish images that could allow members to be identified and located.
6. The club will not use any photographs or filming for commercial purposes without the prior consent of members or their parents/guardians.
7. The club will take all necessary steps to ensure the safe storage and handling of any photographs or filming, including digital copies. We will ensure that any personal information is kept confidential and secure.
8. Members who do not wish to appear in photographs or filming should inform the club in writing, and the club will make reasonable efforts to accommodate their wishes.
9. Any concerns or complaints about the use of photographs or filming should be raised with the club in writing, and the club will investigate and take appropriate action.